



ACALANES UNION HIGH SCHOOL DISTRICT  
1212 Pleasant Hill Road, Lafayette, CA 94549  
MEASURE E CITIZENS' OVERSIGHT COMMITTEE  
Monday, January 27, 2025  
6:00 P.M., District Office Room 109

**Meeting Minutes**

<u>Call the Meeting to Order</u>	Mr. Carpenter called the meeting to order at 6:05 PM.
<u>Introduction</u>	Mr. Carpenter presented on the responsibilities of the Citizens' Bond Oversight Committee. Mr. Carpenter reviewed the Measure E Bond Resolution. Mr. Carpenter shared the Measure E Bylaws.
<u>Approval of Agenda</u>	Ms. Trainer motioned to approve the agenda. Seconded by Mr. Selwitz. Motion passed 5-0.
<u>Members Present</u>	Mark Milner, Suzy Pak, Jay Selwitz, Megan Trainer, Brenda Twehues
<u>Members Absent</u>	Whitney Clark, Will Greene
<u>Staff Present</u>	Nick Carpenter, Associate Superintendent, Business Services John Nickerson, Superintendent John Walker, Associate Superintendent, Educational Services
<u>Public Comments</u>	There were no public comments.
<u>Election of Chair</u>	Mr. Milner was elected Chair. Ms. Twehues was elected Vice Chair
<u>Public Comment</u>	There was no public comment.
<u>Facilities Update</u>	Mr. Carpenter gave a presentation on the Facilities Master Plan. Mr. Carpenter gave a presentation on the Deferred Maintenance Plan
<u>Measure E Reports</u>	The committee discussed a draft of the Measure E report for 2023-2024 and gave Suggestions for edits to staff.
<u>Audit Report</u>	Mr. Carpenter shared the District's audit report with the committee
<u>Future Agenda Items and Meeting Dates</u>	<b>Next Meetings:</b> <b>March 3, 2025 – District Office</b>
<u>Adjourn</u>	The meeting was adjourned at 7:45 PM.